



**Gateway Chapter**  
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**APPLICATION FOR ALA ANNUAL CONFERENCE & EXPO SCHOLARSHIP**

I hereby request a Chapter Scholarship for the 2026 ALA Annual Conference & Expo in National Harbor, Maryland (DC) from April 12-15, 2026.

1. Number of years you have been a member of ALA Gateway. \_\_\_\_\_
2. Would you be a first-time attendee at the annual conference for which you are applying? Yes No (circle one)
3. If you answered "No" on number 2, how many ALA conferences have you previously attended within the last five years? (please list conferences/years attended)
4. Are you working towards obtaining your Certified Legal Manager (CLM) certification? Yes or No (circle one)
5. Have you already obtained your CLM? Yes or No (circle one)

I have attended the following ALA Gateway meetings and events within the past twelve (12) months (check all that apply):

- |   |   |   |  |
|---|---|---|--|
| <input type="checkbox"/> Current chapter committee chair/co-chair | <input type="checkbox"/> Current chapter committee member                                 | <input type="checkbox"/> Completed micro-volunteer project                        | <input type="checkbox"/> Current serves on ALA International level                       |
| <input type="checkbox"/> CLM designation obtained                 | <input type="checkbox"/> ALA Gateway Past President                                       | <input type="checkbox"/> Attended at least 3 educational meetings in 2025         | <input type="checkbox"/> Attended at least 3 social or community events in 2025          |
| <input type="checkbox"/> Attended Business Partner Expo in 2025   | <input type="checkbox"/> Successfully added a new Business Partner to sponsor the Chapter | <input type="checkbox"/> Successfully encouraged a new member to join ALA Gateway | <input type="checkbox"/> A law leader from my firm attended the Law Leader Event in 2025 |
| <input type="checkbox"/> Participated in the Bunny Hop in 2025    | <input type="checkbox"/>  | <input type="checkbox"/>  | <input type="checkbox"/>   |

I understand that if my Application is approved by the ALA Gateway Chapter Board or if I was selected to win a scholarship, and I do not serve as a Committee Chair/Co-Chair, I will may be required to work on a special project/micro volunteer opportunity at the direction of the Board. In addition, scholarship recipients are REQUIRED to serve as a Session Manager at the conference and MUST attend the majority of the conference sessions and events included in conference, except in the case of a work or personal related emergency.

In the event I am awarded a scholarship, I understand that reimbursement of the scholarship funds WILL NOT be paid to me (or my firm) until the conference concludes and I have fulfilled the above mentioned requirement, if necessary. I also understand that the dollar amount of the scholarship will be determined by the annual budget and final approval of the Board.

If applicant received a general scholarship from the two preceding years may not be eligible for a scholarship the following year. They can still submit an application in case the number of eligible applicants is lower than number of available scholarships then applicant may become eligible with board approval.

If my Application is approved, I request that the check be made payable to:

Name: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

\_\_\_\_\_  
 Applicant

\_\_\_\_\_  
 Date